



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		AMRUTVAHINI INSTITUTE OF MANAGEMENT AND BUSINESS ADMINISTRATION
• Name of the Head of the institution		DR.BABASAHEB MAHADEO LONDHE
• Designation		DIRECTOR
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		02425259015
• Mobile no		9890941129
• Registered e-mail		directoraimba@yahoo.in
• Alternate e-mail		nits100887@gmail.com
• Address		AMRUTNAGAR, NEAR PHARMACY COLLEGE, INFRONT OF MIDC
• City/Town		SANGAMNER
• State/UT		MAHARASHTRA
• Pin Code		422608
<b>2.Institutional status</b>		
• Affiliated /Constituent		AFFILIATED
• Type of Institution		Co-education
• Location		Rural

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>SAVITRIBAI PHULE PUNE UNIVERSITY</b>				
• Name of the IQAC Coordinator	<b>DR. NITESH MANOHAR NAIR</b>				
• Phone No.	<b>02425259015</b>				
• Alternate phone No.	<b>02425259255</b>				
• Mobile	<b>7828827921</b>				
• IQAC e-mail address	<b>nits100887@gmail.com</b>				
• Alternate Email address	<b>nitrules@yahoo.co.in</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://amrutimba.com/admin/pdf/AQAR%202020-21.pdf_202308071147.pdf">https://amrutimba.com/admin/pdf/AQAR%202020-21.pdf_202308071147.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://amrutimba.com/admin/pdf/Academic%20calender%202021-22.pdf_202308071153.pdf">https://amrutimba.com/admin/pdf/Academic%20calender%202021-22.pdf_202308071153.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.76</b>	<b>2018</b>	<b>02/11/2018</b>	<b>01/11/2023</b>
<b>6.Date of Establishment of IQAC</b>			<b>10/10/2017</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>nil</b>	<b>nil</b>	<b>nil</b>	<b>nil</b>	<b>0</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. Organised a Expert Session on "Importance of Indo-Japanese relationship" dated 03/02/2022 by Mr Tomio Isogai, Ex Managing Director, Sharp Ltd 2. Organised a Two Days Personality &amp; Soft Skills Development program dated 15th &amp; 16th March 2022 by Mr.Siddarth Prabhakar, Director Celebrity School, Mumbai 3. Orgnised Two days Workshop on "Basics of Accounting, Finance, Share Market and Banks" dated 29th &amp; 30th March 2022 by CA Aakash Agrawal 4. Organised three days Entrepreneurship Development Program (EDP) on 1st 2nd &amp; 17th June 2022 by Mr.Sunil Chandak, Founder, Udyogwardhini, Nashik 5. One of the student of the Institute participated in "Sansad-National Youth Parlaiment" competition, New Delhi on 2nd &amp; 3rd April 2022.</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
To make Student aware of career opportunities for MBA students in the changing Business World	Guest Session was conducted by Schiddanand Kulkarni, Founder, SRK Consulting, Pune on the topic
To make student aware about Digital Currency	An expert session was conducted on "Digital Currency" by Dr.Arun Gaikwad, Principal, Sangamner College dated 27/12/2021
Faculties should always try to update themselves with the changing educational complexity and learn new dimensions of educational sector so that students are motivated and updated	Majority of the faculties attended various National & International Seminars, conferences & workshops
To conduct Mentorship Activity for the students, so that students may feel free and discuss various problem faced by them with their Mentors	Institute conducted Mentorship program for the MBA-I & MBA-II in the academic year 2021-22. Each faculty were allocated students from both the year.
To develop sense of responsibility amongst student towards environmental consciousness	Institute conducted tree plantation drive at Khandgaon Village on 08/07/2021
To increase the habit of reading among the students	A expert session on Reading Inspiration Day was organised on 15th October 2021 guest sepakar Mr.Uday Kulkarni
To make student aware of the social & cultural diversity and its importance in uplifting society	Institute celebrated various days such as Shahid Bhagat Singh Day (28/09/2021), Mahatma Gandhi Jayanti (02/10/2021), Reading Inspiration Day (15/10/2021), Savitribai Phule Mahotsav (14/02/2022), Shivaji Jayanti (19/02/2022) etc
To give practical exposure to students with corporate interaction	Institute Organised various expert session on 1. Delhi Mumbai Corridor by Sarawade

	<p>Valmiki, Dean - Faculty of Management BAMU on 27/12/2021 2. Win Self by Bhushan Khairnar on 27/02/2022 3. How to be better version of yourself by Saurabh Bhosale, CEO &amp; Founder, Project Visionary on 22/03/2022 4. Minset &amp; Attitude Building by Rajesh Chavan Founder, Sanjivani Vidya Prathisthan, Wai</p>
<p>To inculcate importance of Marathi language &amp; its diverse culture</p>	<p>Marathi Bhasha Gaurav Din was celebrated on 07/03/2022, Speaker was Dr. Bhaskarrao Shelke, Prinicipal, Akole College</p>
<p>To make MBA students familiar with the institute culture and corporate culture</p>	<p>Orientation &amp; Induction Program was conducted for the students to freshers familier with the Institute. On 24/03/2022 Dr. Parag Kalkar, Dean Commerece &amp; Managment, SPPU, Pune and Ankush Puri, Director Nutsbolts Consulting Pune addressed the student on Human excellence for career success</p>
<p>To inculcate importance of yoga in human life</p>	<p>Yoga day was celebrated on 21st June 2022 under guidance of Yogacharya Mr. Hemant Pabalkar, Patanjali yoga samiti sangamner</p>
<p>To make various stakeholders aware about the activities undertaken for student development</p>	<p>Parent Meet was organised where 108 parents attended and interacted with director and faculty members.</p>
<p>To organise industrial visit for the students to give practical exposure to the students</p>	<p>Industrial visits was organised at Rajhans Milk, Sangamner on 26/03/2022, also at Sahyadri Agro Farm, Nashik on 17/06/2022.</p>
<p>To make students aware about women empowerment</p>	<p>International Womens Day was celebrated with theme of Women Empowerment on 08/03/2022, Guest Speaker was Dr. Suvarna Benke, HOD, Sangamner College</p>

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>No</b>
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-22	27/12/2022

**15. Multidisciplinary / interdisciplinary**

The Institution is affiliated to Savitribai Phule Pune University, Pune and hence the institute has adopted Master of Business Administration (MBA) -Syllabus 2019 Pattern (revised) Choice Based Credit System (CBCS) and Grading System Outcome Based Education Pattern. The university offers several self-learning and value-based courses of interdisciplinary nature. Such as

Amrutvahini Insitute of MBA provides students an opportunity to learn and develop themselves where they can take whatever specialization they want. Also, it provides Major & Minor specialization to the students as a multidisciplinary approach. Students have the liberty to choose whatever specialization they want to take as per their own interests. Amrutvahini Insitute of MBA focuses on the holistic and overall personality development of students by inculcating 21st-century skills in learners. The college aims at imparting an education that shall develop intellectual, aesthetic, social, physical, emotional, and moral values in students. Various seminars and conferences are organized for student all-round development.

Institute provides specialization in Finance, Marketing, Human Resources, Production & Operation, Data Analytics, and many more.

**16. Academic bank of credits (ABC):**

As per the National Education Policy 2020, the Academic Bank of Credit (ABC) is going to be implemented by the university to facilitate the academic mobility of students. Our institute is also adopting the policy guidelines for the appropriate credit transfer.

The Institute has been following the pattern of Choice Based Credit System (CBCS) and Grading System Outcome Based Education Pattern adopted by the university. The university has informed the institute about the necessary action for the implementation of ABC. The University is likely to conduct the workshop/ seminar for the implementation of ABC. In the direction of Academic Bank of Credits the guidelines issued by the affiliating university is being implemented by the institute and the registration process of students have been started

#### **17.Skill development:**

The Institute organizes various activities for the development of Communications skills, writing & Drafting Skills, Computer Skills, Soft skills, and many more. Activities Like Group Discussion is taken every week to sharpen the student's interpersonal skill as well as speaking skill. Mock interviews are conducted every year to enhance interview skills and communication skills, Aptitude test is also undertaken every week to sharpen the Problem-solving skill. Apart from all these activities Every week "Amrut trophy" event is conducted where different competition like a Presentation competition, Business plan, Team Synchronisation, Ad-Mad Show, and more competition is conducted to enhance the skill-set of the students

Institute is continuously working to develop the skills of the students and for this Seminar, conferences & guest lectures are arranged, where speakers from different backgrounds help students in developing and sharpen various skills. The college has taken the initiative to conduct seminars, workshops, and guest lectures to sensitize the students and develop their leadership qualities, communication skills, creativity, professionalism, and so on. Students and teachers alike are encouraged to upscale their skill sets by engaging in research programs and educational guest lectures and seminars.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Institute encourages learning of Indian languages like Hindi and Marathi. The institute is actively engaged in spreading the rich heritage of our country and traditional knowledge in the fields of arts, literature, and culture by organizing various Programmes such as the celebration of "Chhatrapati Shivaji Maharaj Jayati", the program is conducted with full enthusiasm and energy by the student in the Marathi language. Institute also celebrates "Marathi Bhasha Gaurav Din" and the guest speaker is invited to speak on the value

and importance of Marathi language for today's; youth.

Every year institutes carry out an MBA awareness program for graduate students who aspire to do MBA, for them various lectures are organized in online as well as offline mode and the medium of instruction is marathi and Hindi. Institute also organizes various cultural programs where the traditional day is conducted in which students come with different draperies showcasing India's diverse culture and society

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institute has adopted the Savitribai Phule Pune University syllabus of Master of Business Administration (MBA) -Syllabus 2019 Pattern (revised) Choice Based Credit System (CBCS) and Grading System Outcome Based Education Pattern. The MBA program offers outcome-based education (OBE) which is designed keeping in mind the national and global requirements. The Institute has implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes and course outcomes. The MBA course is designed with outcomes centered on cognitive abilities namely Remembering, Understanding, Applying, Analysing, Evaluating, and Creating. Apart from the domain-specific skills, learning outcomes at all levels ensure social responsibility and ethics, as well as entrepreneurial skills so those students contribute proactively to the economic, environmental, and social well-being of the nation.

**20.Distance education/online education:**

Amrutvahini Institute of MBA is committed towards the attainment of the academic objectives set at the start of the academic year. Faculties take online classes to clear the doubts of the students if any. Online classes is also conducted when faculties need more extra lecture beyond the teaching plan prepared by him or her. At the time of covid institute was conducting lectures fully in online mode only. Institute has also arranged various conferences, seminar,s and guest lectures in online mode. Every educational institution in the country has employed digital platforms for engaging classes, conducting conferences, meetings etc. Keeping aside the negative impact of the lack of face-to-face learning, online education has broken the geographical barriers creating interaction of experts and students from distant locations.

**Extended Profile**

**1.Programme**



1.1		<b>1</b>
Number of courses offered by the institution across all programs during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
<b>2.Student</b>		
2.1		<b>266</b>
Number of students during the year		
File Description		Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>	
2.2		<b>120</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
2.3		<b>112</b>
Number of outgoing/ final year students during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1		<b>11</b>
Number of full time teachers during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
3.2		<b>12</b>
Number of sanctioned posts during the year		

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	<b>6</b>
4.2 Total expenditure excluding salary during the year (INR in lakhs)	<b>49.23</b>
4.3 Total number of computers on campus for academic purposes	<b>77</b>

### **Part B**

#### **CURRICULAR ASPECTS**

##### **1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute has adopted the ISO 9001:2015 standardization and is also accredited from NAAC. It is Affiliated to Savitribai Phule Pune University (SPPU), Pune and implements the curriculum designed by the University which is published by SPPU before the start of the academic year. University also reviews and revises its curriculum every four years. On the basis of SPPU calendar, the institute also prepares it owns academic calendar for every semester, which is forwarded to all departments. With the consent of all faculties, HODs and the Director, Subject allocation is done as per the specialization well in advance. A teaching plan is prepared by all the subject teacher taking into consideration the academic calendar and the time table. All faculties maintain a course file which includes academic calendar, time table, syllabus, teaching plan, notes, PPTs, assignment questions and previous question papers. As per academic plan and time table lectures are conducted and faculties uses various innovative teaching techniques to impart maximum subject knowledge to the students and try to finish the syllabus in the stipulated time period. The HODs of various departments continuously reviews the syllabus completion of each faculty and as per the university's guideline evaluation is done.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)**

AIMBA prepare the academic calendar for smooth conduct of academic related work. While preparing the Academic Plan guideline of Directorate of Technical Education (DTE), Maharashtra and guideline given by Savitribai Phule Pune University (SPPU) in taken into consideration During the induction program this academic calendar is display and shared with the students. Academic calendar consider all the dates of online exam, internal exam and university theory exam. Teaching plan includes all the parameters of concurrent evaluation and according to that all teaching staff evaluates the students for internal evaluation. Internal evaluation includes viva-voce, class test and written home assignment. The College Exam Officer of the college schedules the formative test periods and these are informed to faculty and students well ahead through notice boards and circulars. • The format of question papers and the duration of the tests are also informed by the course teachers. The marks uploaded on university portal is based on the basis of either of the following

- For External Subject Marks - Best of two criteria out of three criteria of concurrent evaluation are taken into consideration
- For the Internal Subject Marks - the faculties are given flexibility to select parameter for CCE which is given under Syllabus.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University**

**A. All of the above**

**Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**1**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**2**

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**251**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute gives importance to cross-cutting issues because they affect all aspects of development. The Institute regularly organizes birth anniversaries of great personalities, National & State festivals, etc. to boost morality and awareness among the staff & students. Being an affiliated Institute, the Institute follows curriculum designed by the University. The University integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the curriculum by offering subjects like Business Ethics, Cyber Laws, CSR & Sustainability, Foreign Language - I , Entrepreneurship Development Business, and Government & Society. Institute firmly believes in rigorous implementation of professional ethics; students are made aware of code of conduct and professional ethics during Orientation programme of freshers. The Institute organizes various Programs for gender sensitization such as women empowerment. The infrastructure of the institute is eco-friendly that take care of environment and its sustainability, it carries on activities like tree plantation, solar energy conservation, use of LED bulbs etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

**1**

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

**107**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students  
Teachers  
Employers  
Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.amrutimba.com/admin/pdf/1.4.1%20&amp;%201.4.2%20FEEDBACK%20OF%20ALL%20STAKEHOLDERS%20-2021-2022.pdf_202305301141.pdf">https://www.amrutimba.com/admin/pdf/1.4.1%20&amp;%201.4.2%20FEEDBACK%20OF%20ALL%20STAKEHOLDERS%20-2021-2022.pdf_202305301141.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.amrutimba.com/admin/pdf/1.4.1%20&amp;%201.4.2%20FEEDBACK%20OF%20ALL%20STAKEHOLDERS%20-2021-2022.pdf_202305301141.pdf">https://www.amrutimba.com/admin/pdf/1.4.1%20&amp;%201.4.2%20FEEDBACK%20OF%20ALL%20STAKEHOLDERS%20-2021-2022.pdf_202305301141.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**266**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

127

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In our management institute, the identification of slow and advanced learners typically involves a combination of methods and assessments to understand students' learning abilities and needs. Here are some common approaches used for identifying slow and advanced learners:

1. **Academic Performance:** Students' academic performance, such as their grades and exam scores, is often one of the initial indicators used to identify slow and advanced learners.

2. **Standardized Tests:** Standardized tests, such as aptitude test provide insights into students' academic abilities and help identify those who excel or struggle in specific areas.

3. **Faculty Observations:** Faculty play a crucial role in identifying slow and advanced learners through their regular interactions and observations in the classroom.

4. **Diagnostic Assessments:** Diagnostic assessments are specialized tests or assessments administered to evaluate students' strengths, weaknesses, and learning needs in specific subject areas or skills.

5. **Previous Academic Records:** Reviewing students' academic records from previous educational institutions provide additional information about their learning abilities and performance.

**Strategies for Advanced Learners:**

1. **Accelerated Programs:**

2. **Enrichment Activities:**

3. **Independent Study:**



**4.Mentoring and Networking:**

**5.Collaborative Learning:**

**Strategies for Slow Learners:**

**1.Individualized Learning Plans:**

**2.Remedial Classes:**

**3.Small Group Instruction:**

**4.Regular Progress Monitoring:**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
266	11

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Institute provides an effective platform for students to develop latest skills, gain knowledge, to learn ethics and values to shape their career in the correct manner to make curriculum delivery effective by adopting learner centric approaches as well as CO-PO attainment.

Experiential Learning:The institution motivates and facilitates the following experiential learning practices to enhance creativity and cognitive levels of the students -

1.Internship -Students get hands on training while working in the

company.

2. Courses on various technologies with Coursera, NPTEL, Spoken tutorial, Eduskills, Microsoft etc.

3. Recommend Case studies solutions. 4. Industrial Visits to provide real-world exposure.

**Participatory Learning:** In this type of learning, students participate in various activities such as seminar, poster presentation, projects, workshops etc.

#### A. Curricular

1. Seminar Presentation - Students presents seminar on cutting edge technologies.

2. Mock Interview Preparation-Every weak Students practice Mock interview and finds the solution to the problem faced.

3. Group Discussion

#### B. Extra-Curricular

1. Annual Cultural Program (Medha) - Organized every year for all the students of the college to provide platform to showcase their talent in of singing, dance, drama etc.

2. Problem-solving methods: Students are involved in various problem problem-solving methods through,

1. Final year Project development

2. Mini Project Development

3. Project based learning

4. Programming/Quiz Competition ICT tools like Google Classroom, Google Drive, Moodle etc. are used to create, communicate, circulate, store and manage information.

College facilitates various ICT tools like interactive digital whiteboards, laptop/computers, LCD projectors, wired internet facility, Wifi for learning in the class room/laboratories.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Each classroom is well-equipped with the LCD projector and screens. The college issued separate PC to each department with the printer. The college has installed separate Wi-Fi unit for the students inside the campus. Further, it has computer lab with internal LAN. Broadband Leased Line Internet connection is highly useful to function all the above devices very speedily. The lab is well equipped with the ICT facilities and regularly used by the students. All staff is well familiar with all the latest ICT tools. All department use PPT and multimedia to simplify the syllabus in a more meaningful way. To keep our student and teacher's pace with the changing scenario, library is regularly updated with online resources, j-Gate membership is regularly upgraded and N-list, NAD, Shodhganga, Shodhsindhu and allied e-resources are provided free of cost. Social media is skillfully used by the college through its Whatsapp group, facebook, twitter, instagram and linkedin accounts and all these links are visible on the front page of the website. The institution encourages teachers to attend training programmes, workshops, seminars and conferences related to the ICT use or innovation in teaching-learning. ICT resources in the college helped our teacher to realize the process of IPR, research paper publication and the librarian has an expertise in the area of academic integrity and plagiarism because he is doing his doctoral research on the same topic.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

123

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The overall evaluation process is that prescribed by the SPPU

The evaluation procedure is elaborated to stakeholders during the orientation programme at the beginning of each semester.

The CEO of the college schedules the formative test periods and these are informed to faculty and students well ahead through notice boards and circulars.

The marks uploaded in the portal is based on the basis of either of the following

For External Subject Marks -Best of two criteria out of three criteria of concurrent evaluation are taken into consideration (for Generic Core subjects CCE Parameter are class test, testmoz and field visit).For the Internal Subject Marks -on the basis of any two concurrent evaluation criteria marks are given.(For Generic Electives(Institute level) subject the faculties are given flexibility to select parameter for CCE which is given under Syllabus.

As per the CCE, each activity is conducted once in a semester by the course teacher.

After the teachers evaluate the answer sheets/assignments, they are shown to students in the class to maintain complete transparency in evaluation So Mechanism of internal assessment is transparent and robust in terms of frequency and variety in the College.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Exam Grievance committee is form to resolved the exam related issues. The following are the members of the committee.

Director(Chairman),CEO,Academic Coordinator, HODs of each specialization, staff secretary and Student section Clerk.(Meeting is conducted once in a Academic year).

To avoid the exam related problems precautions and the action are discussed in the meeting and find solutions like exam form should be checked by the respective class teachers and the HODs before the submission in the student section of the institute.

Students communicate the exam related issues to their ClassTeachers/HOD,if any.HODs inform subject teachers to resolve the problem, Class teachers forward the application of the student to the academic coordinator. Academic coordinator inform to the subject teacher if issue is related with internal exam.If issue is related to external exam it is communicated to director and CEO. As per the directions of Director, CEO of the institute is keeping the record of the same and communicating the issues through webmail to sppu and takes the feedback till issue is resolved.After the SPPU communication and action student informed about the resolved issue.Time taken to resolve the issue is 5 working days.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

MBA Programme Outcomes (POs) PO1 Generic and Domain Knowledge Ability to articulate, illustrate, analyze, synthesize and apply the

knowledge of principles and frameworks of management P02 Problem Solving & Innovation Ability to Identify, formulate and provide innovative solution frameworks to real world complex business and social problems P03 Critical Thinking Ability to conduct investigation of multidimensional business problems using research based knowledge P04 Effective Communication Ability to effectively communicate in cross-cultural settings, in technology mediated environments P05 Leadership and Team Work Ability to collaborate in an organizational context and across organizational boundaries P06 Global Orientation and Cross-Cultural Appreciation Ability to approach any relevant business issues from a global perspective P07 Entrepreneurship Ability to identify entrepreneurial opportunities a P08 Environment and Sustainability Ability to demonstrate knowledge of sustainable development P09 Social Responsiveness and Ethics Ability to exhibit ethical and value underpinnings of managerial choices in a political, cross-cultural, socio-economic environment P010 LifeLong Learning Ability to operate independently in new environment

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The process for the evaluation of the students in different subjects is followed as per the rules and regulations of the University authorities, Board of Examinations and Faculty. Moreover, they are promoted to present and publish research papers to achieve the Course Outcomes and Programme Outcomes successfully.

Internal assessment is the requirement of the continuous assessment and is essential for the fulfillment of the COs and POs. The evaluation parameters are decided in the staff meeting with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes. The Director initiates a few steps such as class tests, Field Survey, Study Tours, Seminars etc. Besides, our college also tries to attain the course outcomes and program outcomes by conducting the activities such as cultural activities, Daily Activities, Career Counseling, Personality Development Program, and Communication Skills, Various

collegiate and inter-collegiate competitions, organizations of Scholarly Lectures Health Awareness Programs,

The institution has introduced Career Oriented Courses such as Communicative English and Spruce to attain the COs and POs. Moreover, the huge playground of our college is used to organized sports competitions. Sportive skills are inculcated amongst the students through these competitions. Thus, the course outcomes and program outcomes are full field through such activities.

Knowledge and skill that students acquire in their subject and also their capacity for critical thinking, are evaluated through Continuous Internal Evaluation, End Semester Examinations and personal interaction.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

112

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://www.amrutimba.com/admin/pdf/Student\\_Feedback%20\(1\).pdf\\_230529160142.pdf](https://www.amrutimba.com/admin/pdf/Student_Feedback%20(1).pdf_230529160142.pdf)



**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

--

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution undertakes initiatives for creation & transfer of knowledge. In terms of creation of knowledge, AIMBA undertakes the following:

**a) Research Conferences:**

Every Year, AIMBA in association with SPPU/AICTE/Self organizes seminars/conferences on various topics.

**b) Publication**

Institute encourages the teachers as well as students to write and present research papers and also write books.

**c) Faculty Development Programmes**

AIMBA conducts FDP in campus as well as deputed teachers for FDP conducted by other reputed institutes, which is also a part of the eco system aimed at creation and transfer of knowledge.

**d) Entrepreneurship Development Cell**

The Entrepreneurship development cell of AIMBA conducts on a regular basis "my story sessions-The Way I Did It" where entrepreneurs and alumni share their success story and innovations conducted by them in their path to success.

**e) Project methods:** The project work stimulate student's interest on the subject and provide student an opportunities of freedom of

thoughts and free exchange of different views.

f) **Interactive methods:** The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs, etc.

g) **ICT Enabled Teaching:** ICT enabled teaching includes class rooms with LCD, Language Lab, Smart Class rooms, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

8

File Description	Documents
URL to the research page on HEI website	<a href="https://www.amrutimba.com/ric.php">https://www.amrutimba.com/ric.php</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

20

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institute organizes a various extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our institute actively participate

in social service activities leading to their holistic development.

Students involve social issues which include cleanliness, Tree plantation, sustainable development of trees Social interaction, Women health awareness program , Education importance, Anti tobacco campaign Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp, Veterinary guidance, Farmers meet, Awareness about farmer's suicide etc. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service.

Amrutvahini MBA organizes various extension activities as Natural resource utilisation, Taking care of National Assets, National equality awareness. The institute is focus about make students responsible citizens of the country by making students aware of social issues through various programs like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Soil and Water Testing, Plastic eradication, No vehicle day, Janani Suraksha Program. Organizing visit to Orphanages and Anganwadi, Voters awareness, Blood Group detection, Health check -up camps, Blood donation camps, etc.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students. Due to All above activities students involvement and complete transformation possible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

2

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**4**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**208**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

77

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

16

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute provide every possible facility to our students for their overall development. The institute has adequate infrastructure and following physical facilities for well-functioning of teaching-learning process.

**Institute Building:** The Institute building is well furnished and

built in a way that students can easily access every facility.

**ICT Enabled Classrooms:**The Institute has sufficient number (05) of ventilated, spacious class rooms. Every class room is ICT enabled with LCD projector to integrate technology in teaching with class room practices.

**Free Wi-Fi Facility:** To make the process of learning effective beyond the classroom walls, Institute provides free Wi-Fi facility for students to access online information easily.

**Computer Laboratory:** The Institute has well equipped computer laboratory with (52) computers configured with latest hardware and software.

**Library & Reading Room:**The Institute Library is well equipped with variety of Textbooks, Journals & Periodicals. It also has full text J-gate e-journals & Old project reports and question papers for student's reference.

**Seminar Hall with ICT facility:** The Institute has one Seminar hall with ICT facility.

**Placement Cell:** The Institute has created the placement cell to help students in their final placements.

**Girls & Boys common rooms:** The institute has provided separate common rooms for girls & boys at each floor for their convenience.

**Safe Drinking Water Facility:** Institute has provided separate safe & cool drinking water facility for students at each floor.

**Other Facilities:** Transportation Facility, Safety & Security, Parking Facility, First Aid Box, Hostel Facility, Washrooms, Sick Room, and Emergency Ambulance Facility Etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.



We at Amrutvahini MBA, provides various facilities to our students to showcase their talent.

#### Facilities for Cultural Activities:

All the institutions of "AmrutvahiniSheti & Shikshan Vikas Sanstha" including Amrutvahini MBA, organizes the "MEDHA" cultural festival every year in common, which is within itself a megacultural festival for students. The cultural activities in Medha range from competitions and events with the basic aim to uplift student potential & Talent. It consists of an assemblage of events with the view to entertain and bring out a sense of belonging and happiness to all the students.

The cultural activities in Medha cultural fest include Singing, Group Dance, Fashion Show, Extempore, Sport, Drama, GD, Debate, Quiz Competition etc.

Apart from these activities Some Institute level Cultural programs like Fresher welcome & Farewell function are also organised where students can enjoy some cultural activities.

#### Facilities for Sports, Games & Gymnasium:

The "Medha Cup" a part of Medha cultural fest gives an opportunity to all the students to participate in sports activities. Every year under Medha cup there are several sport competitions for students where in they can participate and compete with other teams. The students from Amrutvahini Institute of MBA participate in these sports activities under the guidance of Sport & Cultural Coordinator.

The Institute has an enormous sport ground for our students where they can enjoy the sports like Cricket, Football, Holly-Ball, Badminton, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.70

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library Facilities all its resources to meet educational goals. It Provides recent reading Materials round the clock. AIMBA college library was established in 1995 with a Collection of 700 books in a cupboard with 10 periodicals in a small room. Now it has developed & expanded enormously in all aspect .i.e. books collection periodicals staff etc. It support student and staff to fulfill the goals presently library have 12357 Books, 26 National & International Journals and J-Gate E-Journal Database. In the era of digital environment library has Vruddhi ILMS software for library automation. To fulfill the objective of Institute and library has various section i.e Newspaper section, Circulation Section, Stack Section, Journals and periodical Section, Digital Section and

Librarian cabin etc.

Library is partially automated with using Vruddhi ILMS Software. Library has providing Digital & Internet section for staff and Students. The Information About Library provided on our Institute website/Portal for the use of stakeholder. Our Institute Library has created their own website on googals.sites i.e <https://sites.google.com/site/aimbalibrary/home> Aimba library on that library information, Services and various Resources Links mentioned which is useful to library users. Library Provide CAS through official WhatsApp group of Students and staff, E-mail etc.

All library book shelves in stack section in vina rack and cupboard. In journal and periodical section all subscribed journal display on Journal display rack accordingly their title ascending order.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.64

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**31**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

**Frequently Updated : Yes**

**Network Security: Yes**

**Software Asset Management: Yes**

**Open Source Resources: Yes**

**Some of the policies followed with respect to IT facilities are as follows :**

- Desktop should have administrator user with password security which is available only with Administrator/Laboratory In-Charge.
- 
- No pirated software is to be used and use of only licensed software is allowed. Regular back-ups of information and files are made and stored in different locations including Google Drive.
- A detailed IT asset register is maintained in the concerned departments. Use of IT resources for personal gain, illegal

activities or obscene activities is not permitted and IT resources are used only for academic, administrative and research and development activities.

- Connection of devices such as switches, routers, hubs, computer systems and wireless access points to the network that are not approved by the central institutional IT administrator is strictly forbidden.
- Wi-Fi facility is available in Smart classrooms, seminar halls and in the auditorium. Cloud Computing facilities are available at the institution.
- ERP, MOODLES and MOOCS are being used in the institution. Online Feedback System is being used by the institution.
- Anti-virus software is installed on all computers in the college and is regularly updated by the computer maintenance department.
- A central server room is maintained to look after connectivity of all computers and cyber security related issues. Data are the core of most networks.
- ERP is used for admission process and will be utilised by teaching faculty for maintaining record of classes

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

77

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

27.29

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

##### Physical Facilities:

Regular maintenance of campus infrastructure and physical facilities in the entire institute is supervised by the Maintenance Incharge (Store Clerk). All the Campus, Cabins, Office, Halls & Classrooms are cleaned daily by a team of women sweepers supervised by the maintenance incharge . The washrooms & urinals are cleaned with proper disinfectant on daily basis to maintain hygiene.

##### Hostel Facility:

Institute has separate hostel facility for Boys & Girls. There is an appointed Hostel Rector to look after the hostel facility. The security guards are appointed to ensure the safety & security of hostel students.

### Academic Facilities:

All the Academic activities are controlled by an Academic Coordinator appointed by the Director. The Institute has sufficient number (05) of ventilated, spacious class rooms. Every class room is ICT enabled with LCD projector. The classrooms are cleaned daily by sweepers.

### Library:

There is a peaceful and Comfortable reading room upstairs to library. Students have open access to the digital library facility. Library Staff consist of one Librarian and one Peon. . There is a library committee to improve the library usage headed by Director and consist of Librarian, Two Faculty members, & Student members.

### Sports Facilities:

The Institute has an enormous sport ground for students where they can enjoy the sports like Cricket, Football, Holly-Ball, Badminton, etc. The Institute provides sport material to students to enjoy both indoor & outdoor games. The Sport & Cultural Coordinator is appointed by the Director to look after all sport related activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

218

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>



**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

939

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

939

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

89

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

6

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

According to statutory requirement of university it is mandatory to form various committees through which student can take active participation in academic and administrative functioning. While formation of the student council generally all stakeholders of institute are considered. Chairman of the sanstha, trustees, Chief executive officer, Director, Alumni, industry experts, senior faculties of the institute, university & students representative of the institute are honourable members of this council. In AIMBA every year the student council is constituted under the guidance of Director, Academic coordinator, HOD's Student Development Officer (SDO) and Class teacher of the institute. After the commencement of Academic of first year, we first appoint University representative and Class Representative for second year and from both the divisions of first year. At AIMBA we also constitute different committees like college development committee, Anti-Ragging committee, Anti Women Harassment committee, Student Grievance Redressal committee, Women Grievance Redressal committee, and SC-ST Committee, OBC and Minority cell. Apart from this institute is also having placement committee, library committee. The role of student council is also very important in the view of Administrative perspective. AIMBA is taking various initiatives for transparency in Academics, Curricular and Co-

Curricular activities. The members of student council actively participate in Institute functioning. The SC, ST and OBC related committees are also formed by our Institute to identify and solve various problems of Reserved Category students such as Non- Creamy layer, cast- validity certificate related issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has registered Alumni Associations with Registration No.Maharashtra/42/120 Ahmednagar,date 29/08/2018.Alumni have organized career development and technical development sessions. It provides leads for students' placements and internships. Alumnus has financially contributed to students' development.The Alumni f and also play a key role to bridge the gap between industrial requirements and academics through seminar/ webinar / workshops / industrial training organized by various departmentsDue to pandemic situation it was not possible to organise Alumni meet physically in

2020-21. Alumni Association functions for

1. Financial assistance to students/campus (Alumni Asso. Account to College Account) 2. Mentoring to students. 3. Project level guidance/sponsorship 4. Internship guidance and lead 5. Placement guidance and lead 6. Expert talks/sessions on technical and soft skill development. 7. Technical adoption of students. 8. Financial adoption of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** The institute wishes to emerge as a centre of excellence in management education by continuously benchmarking itself against the world's best. As an institution with a difference, it looks beyond its boundaries and strive hard to better of the best in Management education

**Mission:** To impart advanced techno managerial knowledge for the total upliftment of the society in general and rural and our regional masses in particular by retaining their culture identity through academic excellence. To impart to the students excellent management education useful and most relevant to business, industry and other developmental organizations with theory and practical exposures.

To provide the nation/world a steady stream of young generation managers with credibility, creativity and innovativeness for revolutionizing the trends

**Quality Policy:** We at AIMBA are committed to impart Management Education to Post Graduate students in Business Administration as per the SPPU,AICTE, DTE norms and guidelines. This shall be achieving through continual improvement in teaching learning process, faculty development, co-curricular and extracurricular activities.

The management and Director of the Institute actively participate in GB and LMC/CDC for ensuring that the policy statements and action plans are aligned for attaining the mission of institute, disseminates the vision and mission to all stake holders and involve them in forming the policy statements.

Every teachers and staffs participation is ensured at various levels in the organization in the form of committee or membership. Director assigns the roles and responsibilities according to the situation

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

### 1.0 Introduction:

1. 1 Background of the MBA Institute :Established in the year 1994 under the visionary leadership of late Freedom Fighter Shri Bhausahab Santuji Thorat who laid foundation of Amrutvahini Sheti and Shikshan Vikas Sanstha.

#### 1. 2 Rationale for Decentralization and Participation

Decentralized education promises to be more efficient, better reflect local priorities, encourage participation of all stakeholders, improve learning outcomes and quality of teaching.

### 2.0 Organizational Context:

2.1 Overview of the Institute's Structure and Governance: At top management level, the Board of Management, the decisions are taken through Chief Executive officer through in consultation with top management meeting.

2.2 Existing Decision-Making Processes: At institute level, the decisions are taken by College development committee and IQAC

3.0 Implementation of Decentralization and Participation:

3.1 Leadership's Vision and Strategy is implemented through strategic plan developed by college development committee.

3.2 Empowering Faculty and Staff: Each faculty and staff's role, responsibilities, duties are cleared through office order. Office orders and appointment letter specifies the duties and responsibilities .

3.3 Involving Students in Decision-Making: Students are involved in decision making process through various committees 1

3.4 Communication and Collaboration Mechanisms: Meetings, discussion forum, Whtaspp group, notices, circulars etc ,

4.0 Challenges and Lessons Learned: Resistance to Change by the students is major challenge faced by the institute during initial year.

5.0 Outcomes and Benefits: Various institute level initiatives help us in enhanced collaboration, improved Student Engagement and Satisfaction, strengthened institute Culture and help us in ensuring continuous improvement of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

This activity provides an overview of the planning and implementation of a parent meet organized by institute. The purpose of the parent meet was to foster collaboration and communication between parents and educators, enabling them to discuss student progress, address concerns, and strengthen the parent-teacher partnership.

As per the decisions taken in IQAC meeting, it was decided to conduct a Parent Meet in the academic year 2021-22. Prof. Sulbha Gunjal was appointed as a Parent Meet Coordinator. She was given a responsibility to prepare a Parent Meet plan on the basis of following parameters:

1. Finalizing suitable date, time and location of the parent meet.
2. Preparing the list of tasks, assigning roles and responsibilities of coordinators
3. Seeking the approval of Director sir for Parent Meet Budget and Parent Meet Action Plan

Accordingly Parent meet planned on 15th June 2022 with an objective to Facilitate effective communication between parents and teachers, provide parents with an opportunity to understand their child's progress, address any concerns or questions raised by parents and promote a collaborative environment for parents, teachers, and institute staff.

In the opening session, Prof. Sulbha Gunjal welcomed parents and provided a brief introduction to the purpose and objectives of the parent meet. Dr. B.M. Londhe delivered his key note address. Mr. C B. Kahandal introduced key members of the faculty and staff present at the event and communicated the agenda and timing for various sessions. Selected faculty delivered verbal presentation on relevant topics.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

With the hands-on experience of the management, the Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical sets up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage.



The over-all structure of the Institutional Management is categorized as "ACADEMICS" and "ADMINISTRATION". Keeping in view all the stakeholders requirement an effective administrative system is structured.

#### Functions of Key Administrative Positions:

##### Board of Management

- Review academic and other related activities of the Institute
- Consider new programs of study for approval of AICTE, DTE & University
- Consider recommendations of the Director regarding Promotions

##### Secretary

- Looks after the Administration, development of education, growth & expansion of the institution.
- He can cause any action to be initiated which is required in his opinion for the promotion of the above subject matter to ratification by the Governing Body.
- He coordinates between the Society, Institute Management and the other systems of the Institute

##### Director

- To prepare all the agenda items, co-ordinate the conduct of meetings and arrange to follow-up all actions required.
- To provide leadership, guidance, help implementation and monitor all the academic activities in compliance with the affiliated university and AICTE.
- To initiate all the developmental activities, monitor the progress and report to the Board of Management.
- To ensure the preparation and compliances of reports of various regulatory, monitoring and affiliated authorities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.amrutimba.com/admin/pdf/AIMBA%20Organogram%20Updated.pdf_202306271602.pdf">https://www.amrutimba.com/admin/pdf/AIMBA%20Organogram%20Updated.pdf_202306271602.pdf</a>
Upload any additional information	<a href="#">View File</a>

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
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File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. **Employers Provident Fund Facility:** To all faculty members and administrative staff 2. **Timely Salary-** Timely Salary Payments every month, advance salary paid well before the Diwali Vacation 3. **Leave:** Casual Leave, Medical Leave, Office Duty leave, Vacation leave, Earned Leave and Maternity leave for Faculty members and administrative staff 4. **Promotions-** Appreciation on acquiring higher qualification and years of experience by higher grade with applicable scale 5. **Celebrations:** Birthdays of staff are celebrated in the institute. Major festivals are celebrated 6. **Financial Support:** Financial assistance is provided to faculty members and administrative staff 7. **Group Insurance Scheme:**Rs. 5lakhs (Five lakhs) coverage for all Staff Members. 8. **Gratuity Benefits:** Gratuity benefits are made applicable to all faculty and administrative staff 9. **AmrutvahiniSevakanchi Employees Credit Co-operative Society** 10.**Parking space facility**

**Teaching Staff**

1. **Attending workshops, conferences, seminar, FDP and Teachers' Training Programs** 2. **Granting duty leaves for such purposes** 3. **Undertaking research projects and writing of research papers.** 4. **Delivering lectures as guest lecturers or resource persons at different institutions** 5. **The Institute organizes Faculty Development Programmes periodically**

**Non-Teaching Staff 1. They are encouraged to participate in the organization of technical events 2. They are encouraged to go for higher studies and their workload is adjusted**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**19**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**4**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

9

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Each and every teaching faculty member, as well as non-teaching staff, completes the self-appraisal procedure in the prescribed format. For the self-appraisal institute prepared separate evaluations for teaching and non-teaching staff. For the teaching staff following parameters are considered for appraisal.

**Academic Performance:** In this criteria subject details with total lectures taken against the teaching plan and percentage of result is considered.

**University related work:** In University related work participation of the faculty in question paper designing and paper assessment is considered.

**Contribution in Research and development :** In Research and development activity contribution of faculty in research proposal at university level and AICTE level, research publications in national and international journal, training program attended like faculty development program and STTP

**Involvement of the faculty in various institute level activities** such as mentorship, industrial visit, organization of guest lecture , work shop , conference and Students guided for outside participation

**Contribution towards Placements and Contribution in Institutional Social Responsibility (ISR)**

- Initiative a self-starter, able to work without constant supervision,
- Punctuality: arrived on time, generally available for student during working hours.
- Teamwork: effective in a team,
- Relationship with fellow faculty and staff,

**In the institute for appraisal of non-teaching staff is used separate appraisal form. it includes**

- Initiatives taken for Skill development
- planning to learn in new year,
- knowledge about computer,
- coordination with other departs of the institute,
- performance in the last academic year about leave
- evaluation on the basis of parameters like Dressing, sincerity, relations with seniors & junior, English speaking and work promptness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

##### **Internal Audit**

Our Sanstha has appointed Vikas Hase & Company as a Chartered Accountant for this Year to make an a Internal Audit. Internal audit is done after every six months where the auditing team checks the income received from the students which is recorded in the software and reconciled with the fees that is to be received according to class wise. Cash book is checked with the help of bank statement and vouchers maintained by the institution along with physical cash verification. Reports of Income and Expenditure statement is submitted to the Chartered Accountant who prepared the financial statement and other reports for the institution.

##### **External Audit**

Our Institute has appointed M/S Rajendra M Gunecha as a Chartered Accountants firm for the external Audit. External audit is done after financial year end through the authorise CA firm. Auditors perform the task of examining validity of financial records of the Institute carefully in order to find out if there is any misstatement in the records due to fraud, error and then reporting the same to the responsible person of the institute and also prepare the Audit report fo this current financial year. Will receive the External Audit report on 3rd September 2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during**

**the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

**Resource Mobilization Policy**

It outlines the strategies and guidelines for effectively mobilizing resources to support the operations and growth of institute. This policy aims to ensure the availability of adequate financial, human, and physical resources to enhance the quality of education and overall development of the institute.

**Objectives**

The key objectives of the Resource Mobilization Policy are as follows:

- a. To identify and explore diverse sources of funding to meet the financial needs of the institute.
- b. To attract and retain talented faculty and staff through competitive compensation and benefits.
- c. To acquire and maintain state-of-the-art infrastructure and technology to facilitate effective teaching and learning.
- d. To establish partnerships and collaborations with industry, alumni, and other stakeholders for mutual benefit and resource sharing.
- e. To develop a sustainable and diversified funding base to reduce dependence on a single source of funding.

## Resource Mobilization Strategies

### 3.1 Financial Resource Mobilization

- a. Tuition & Development Fees
- b. Government Funding:

### 3.2 Human Resource Mobilization

- a. Competitive Compensation:
- b. Professional Development:
- c. Recognition and Rewards: I

### 3.3 Physical Resource Mobilization

- a. Infrastructure Development:
- b. Technology Enhancement:
- c. Partnerships with Industry:
- d. Resource Optimization:

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC cell of the institution is active and it has taken initiatives to institutionalize the quality assurance and developed strategies to contribute in the empowerment of the institution. The IQAC was started in the year 2018 to monitor the quality of services being provided by the institution to its stakeholders. An IQAC committee is formed and approved by the governing body to take care of Quality assurance strategies and processes. Some of the Significant contribution done by IQAC are:-



1. Organised an Expert Session on "Importance of Indo-Japanese relationship" dated 03/02/2022 by Mr Tomio Isogai, Ex-Managing Director, Sharp Ltd
2. Organised a Two Days Personality & Soft Skills Development program dated 15th & 16th March 2022 by Mr.Siddarth Prabhakar, Director Celebrity School, Mumbai
3. Organised Two days Workshop on "Basics of Accounting, Finance, Share Market and Banks" dated 29th & 30th March 2022 by CA Aakash Agrawal
4. Organised three days Entrepreneurship Development Program (EDP) on 1st 2nd & 17th June 2022 by Mr.Sunil Chandak, Founder, Udyogwardhini, Nashik
5. One of the student of the Institute participated in "Sansad-National Youth Parlaiment" competition, New Delhi on 2nd & 3rd April 2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC plays a significant role in reviewing and implementing of teaching-learning reforms from time to time by reviewing teaching, Learning, and evaluation in monthly meetings. IQAC comprise of members who are integral part of the institute which includes teaching & non-teaching staff.

At the start of the Academic Session, Staff meeting is held and plan for the whole year is chalked out. Subject allocation is done and academic coordinator is asked to prepare Academic calendar and time table for the relevant semester considering the faculties load distribution.

At the end of every semester, feedback is collected from each students regarding academic and various other aspect. It helps in measuring and assessing the impact of academic activities.

On the initiative of IQAC, the institution reviews and implements teaching learning reforms. The student centric learning approach, project based learning, focus on soft skills development, increasing industry exposure to students, competition orientation in academics, and continual curricular as well as extracurricular development of students as per academic plan. The level of learner, quality of students, difficulty level of course, academic background of the students etc are considered while developing an academic plan. The students, parents, faculty, guests and experts feedback also received due weightage while developing academic plan. The course objectives are considered as a yardstick while developing the teaching plan. The appropriate methodologies which simplify the topic and clarify concepts, understanding and its application to the students are normally preferred.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://amrutimba.com/admin/pdf/Annual%20Report%202021-22.pdf_202308091109.pdf">https://amrutimba.com/admin/pdf/Annual%20Report%202021-22.pdf_202308091109.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

##### A. Safety and Social Security:

1. The institute has CCTV Surveillance system throughout the campus for safety and security purposes.

2. Institute has specially had the committee for girls like Anti women harassments and Women Grievance redressal Committee.

3. The Institute for Discipline & Anti Ragging Squad has been constituted. The information regarding Anti-Ragging and Sexual Harassment is displayed at prominent key locations in the institute.

##### B. Counseling:

An effective Mentoring system is in-place, wherein every faculty has been allotted with 28-30 students. The faculties members are called as Mentors for students taking care of their emotional as well as social development along with helping them resolve study related issues.

##### C. Common Room

Separate Common rooms for boys and girls with basic facilities exist in the Institute.

##### D. Day Care Center for Young Children - NIL

##### E. Any other relevant Information

1. Inclusive representation of women in all important Committees.

2. Counseling of girl students is conducted in a regular manner by the lady faculty members

3. Institute has organised International Women's Day on 8th March every year.

4. For Women's this year we have celebrated the Savitri Mahotsav on 14th Feb, 2022 in our Institute.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.amrutimba.com/admin/pdf/DocScanner%2026%20May%202023%2015-33.pdf_202305290932.pdf">https://www.amrutimba.com/admin/pdf/DocScanner%2026%20May%202023%2015-33.pdf_202305290932.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.amrutimba.com/admin/pdf/CCTV_merged.pdf_230526111226.pdf">https://www.amrutimba.com/admin/pdf/CCTV_merged.pdf_230526111226.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>B. Any 3 of the above</b>
--	------------------------------

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute segregates the waste into dry and wet, which is used to be dumped at the dumping area of the campus and was collected by the local municipal body. Monitoring and assessment of the green environment on the campus are done regularly. The Institute has taken all initiatives in line with the Swachha Bharat Abhiyan to sensitize its students and staff through different activities e.g.seminar, webinar

**1.Solid Waste Management:** The cleaning supervisor ensures that the waste on each floor is collected at designated places with proper time intervals. Authorized agency collects the waste from the designated place and recycles and disposes at the landfills authorized by the government. **2.Liquid Waste Management:** Wastewater lines from toilets and bathrooms are connected with municipal drainage mains. The drainage lines are further connected with the sewage treatment plant of the municipal corporation. **3.E-Waste**

**Management:** Non-working switches, electric cables, monitors, keyboard, mouse, etc. are stored and properly disposed of based upon the by scrap merchants. Amrutvahini Sheti & Shikshan vikas santha collects waste from all institute / units and thereafter dumps all waste at place behind the hills and decompose it. this decomposed fertilizers is used for trees at all campus / units.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
--	-------------------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute conducts various programs which are in alignment with the central theme which revolve around "Cultural Harmony Initiative: Fostering Tolerance and Diversity among students to succeed in globalized and diverse world"

The objective of this program is to promote tolerance, harmony, and appreciation for cultural, linguistic, and diversity within the context of a management institute. The program aims to create a supportive and inclusive environment that celebrates diversity, enhances cultural understanding, and fosters collaboration among students and staff.

**Program Components:**

1.Cultural Awareness Workshops :Conduct workshops that explore different cultures, languages, and traditions.

2.Language Exchange Program :Organize a language exchange program where students can learn and practice different languages spoken by their peers.

3.Diversity Celebrations:Organize events and celebrations that showcase the rich diversity within the institute.

4.Diversity Panels and Discussions:Institute organizes panel discussions and interactive sessions where students and professionals from diverse backgrounds share their experiences, challenges, and success stories.

5.Cultural Exchange Programs :These involve study tours and

industrial visits.

6.Sensitization and Anti-Discrimination Training :Conduct sensitization workshops and training sessions to address biases, stereotypes, and discrimination.

7.Inclusive Policies and Practices :While designing institute policies, it is ensured that they follow the principle of equality and justice and they are inclusive and promote diversity.

8.Student Clubs and Associations:Encourage the formation of student clubs and associations that focus on promoting cultural understanding, diversity, and inclusivity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To generate awareness about constitutional rights, values, duties, and responsibilities as per the Indian Constitution, the institute organized the following programs:

1.Constitution Day Celebrations: Institute celebrated Constitution Day (26th November) with various activities by conducting special lectures and group discussions

2.Constitutional Awareness Workshops: Conducted interactive workshops wherein legal experts, scholars, and professionals explained and discussed the fundamental rights, values, duties, and responsibilities enshrined in the Constitution.

3.Debate Competitions: Organized debate competitions on constitutional issues

4.Constitution Quiz: Conducted a quiz competition that focuses on testing participants' knowledge about the Constitution, its provisions, historical context, and landmark judgments.

5.Street Plays and Skits: Arranged street plays or skits that depict



real-life scenarios highlighting constitutional rights, values, and responsibilities.

6. Constitutional Literacy Campaign: Run social media campaign to promote constitutional literacy among the wider community.

7. Guest Lectures: Invited legal scholars and public figures to deliver guest lectures on constitutional rights, values, and responsibilities.

8. Social Media Campaign: Utilize social media platforms to share bite-sized information, infographics, and inspiring stories related to constitutional rights, values, and duties.

9. Constitutional Awareness Competitions: Organized essay writing, poster making, or video making competitions that focus on constitutional rights, values, or duties.

10. Voluntary Service Initiatives: Encouraged students to engage in voluntary service activities that align with constitutional values, such as organizing legal aid camps, promoting social justice.

By implementing these programs, the institute effectively generated awareness, promote understanding, and foster a sense of responsibility towards constitutional rights, values, duties, and responsibilities among students, faculty, and the wider community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.amrutimba.com/admin/pdf/7.1.9%20combined.pdf_202306271603.pdf">https://www.amrutimba.com/admin/pdf/7.1.9%20combined.pdf_202306271603.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Amrutvahini MBA Celebrates National and International commemorative days including 26 November constitution Day of India. Honourable Dr. Hanumant kurkute delivered valuable speech on constitution of India and fundamental rights of Citizen. Amrutvahini Institute also celebrates International Yoga day on 21 June. Honourable Mr. Hemant Pabalkar is given yoga training to all participants. Amrutvahini MBA Celebrates Independence day on 15 August, and Republic day on 26 Jan.

Institute also celebrates 2nd October Mahatma Gandhi & Lal Bahadur Shastri Birth Anniversary. Institute also celebrates International Womens day on 8th march every year. Institute also celebrates 6th June Shiv Swarajya Din & on this occasion Prof Mukund Bhor delivered speech on Shivaji Maharaj as a Good administrator of Maratha Empire.

Our Institute also celebrates Marathi Language Honor day 27 feb. in presence of Dr. Bhaskar Shelke. He deliver speech on Marathi Language Existence. This program was celebrated on Birth Anniversary of Marathi Poet kusumagraj. This program gives motivation to students.

These days and festivals create a enthusiastic and innovative environment among students to develop their skills in institute campus. Students taking initiative in participating various activities which also improves their coordination skill. Our top management always supportive in all activities. In every program all teaching and non teaching staff are also participated. These programs create National integrity in between students. Students ethical approach develops due to these commemorative days.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1

The phrase "Quest for knowledge" refers to the pursuit or search for knowledge, understanding, and wisdom. It represents the desire to acquire information, explore new ideas, and expand one's understanding of the market.

This activity is planned to enhance the experience and knowledge of the faculty members by engaging in discussions and collaboration with other faculties where they share teaching strategies, exchange ideas, and learn from each other's experiences.

Each faculty will select a unique topic for presentation and give the presentation in front of all faculties. It involves active listening and idea exchange through question answer session.

Updated knowledge allows professors to incorporate the latest research findings, methodologies, and examples into their teaching. This enables them to deliver more relevant and engaging lectures, discussions, and assignments, enhancing the overall learning experience for students.

### Best Practice 2

Considering the existing and future electricity needs, the college development authorities prepared the proposal to install Solar Power project of 50 KWP and completed the same within year's time. Under green and clean campus initiatives around thousands of trees of different varieties were planted inside and outside the campus.

Awareness and Guidelines related to energy saving practices generated among staff, students and faculty. The systems and

processes set up for the periodical regular cleaning, servicing of solar panels, electrical equipments. Existing tubes and bulbs were replaced by Led bulbs and Tubes to save energy. Wherever required, the circuit breakers or energy saving equipments installed.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.amrutimba.com/admin/pdf/7.2.1-Best%20Practices%20(2).pdf">https://www.amrutimba.com/admin/pdf/7.2.1-Best%20Practices%20(2).pdf</a> 202305291226.pdf
Any other relevant information	<a href="https://drive.google.com/file/d/1PGSWsSZVvZRdTJ19GlvFxdWNAH_09FZo/view?usp=drive_link">https://drive.google.com/file/d/1PGSWsSZVvZRdTJ19GlvFxdWNAH_09FZo/view?usp=drive_link</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Institutional Distinctiveness:

##### Village Adoption & Community Development

'Utilising and applying the techno managerial knowledge and skills for the total upliftment of the society in general and rural and regional masses in particular' is the part of our Institute's mission. There are around 171 villages in Sangamner tehsil of Ahmednagar district of state of Maharashtra. Keeping in tune with the institute's mission statement, the institute has adopted Khandeshwar village. This village adoption aims at (i) Instituting socially useful action; and (ii) application and sharpening of the professional competence of faculty and students for the practical utility of the community in need and getting sensitized to the changing rural realities. After discussion and deliberations with the Grampanchayat Samiti of the village, the institute identified key priority and thrust areas wherein institute can utilise their skills and expertise in village development and make socio economic impact. The institute has taken several initiatives as a part of strategic plan viz Tree plantation, Girl's Education, Career Guidance, Women empowerment, Gender discrimination etc which matches with the priorities of the village development.

Under the environmental sustainability initiative, the institute in participation with Village committee developed a tree plantation plan which includes selection of plants, land scaping, water management, plantation and protection.

During Covid-19 pandemic Institute has created awareness on Vaccination in the adopted village and organised a free Covid -Vaccination Camp for the rural students in the institute with the help of Amrutvahini College of Pharmacy.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

Amrutvahini Institute of Management Business Administration is always trying to excel in the field of management, by providing world class education to the students, providing excellent infrastructural facility to have a good ambiance of teaching learning environment and also by providing various platform for the students to show case their talent in various cultural sports events. Looking towards competitive trends in the field of management education it has become challenge for every management institution for which Amrutvahini MBA is also not an exception. Considering this view we at AIMBA is always planning to build innovative and competitive atmosphere and strategies to develop our students to face this competition. our future plans for the students are 1. To increase Institute Industry interaction 2. To Call upon eminent personality from elite institution and corporate world for student development 3. To enhance Alumni coverage and interactive talks at regular intervals 4. To increase faculty and students involvement in Research Development 5. To develop new and innovative teaching pedagogy 6. To build entrepreneurship skills among students 7. To develop verbal analytical and computer skills of the students 8. To increase number of offers, companies and packages of final placement 9. To sign MoUs with National and International companies, intuitions and universities 10.To provide Industry based training to students 11. To organize various seminar, workshop and conferences for faculties and students development