## AIM B A SANGAMBER

## Amrutvahini Sheti & Shikshan Vikas Sanstha's

## Amrutvahini Institute of Management & Business Administration, Sangamner

(Permanently Affiliated to Savitribal Phule Pune University and Approved by AICTE New Delhi)

DTE CODE - 5324

**NAAC** Accredited

ISO 9001: 2015 Certified Institute

SPPU CODE - 0581

Ref. AIMBA / 18Ac 13

Date:

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Crierion VI: Governance, Leadesrhip and Management Key Indicator -6.2 Strategy Development and Deployment NACC Criteria metric no:6.2.2

## Policy of E-Governance in the Institute

The AIMBA Institute champions e-governance across key areas: General Administration, Finance & Accounts, Student Admissions & Support, and Examinations. This commitment to digitalization enhances transparency and streamlines processes.

General Administration: Biometric attendance systems ensure staff punctuality and accountability. Vriddhi-Lib software seamlessly manages library operations, while Tally accounting software efficiently tracks finances.

The institute has Vriddhi ERP system for e-governance implementation with administrative module such as student administration system. These modules work at administration and individual levels. It also includes faculty administration module wherein faculty can create ad update their profile and generate reports. Different and reports like bonafise certificate, transfer certificate and fees receipts can be generated.

Student Enrollment & Support: Our website serves as a one-stop portal for students, offering online registration, admission inquiries, and a streamlined grievance redressal mechanism. Students have easy access to crucial information like course details, syllabi, timetables, and fees.

Examinations: We adhere to Savitribai Phule Pune University's stipulated e-governance practices for examinations. This encompasses online student registration, exam form submission, result access, and grievance management. Exam centers leverage online controls for enhanced security, managing student hall tickets and question papers with ease.

By embracing e-governance, AIMBA fosters a comprehensive, efficient, and transparent environment for both staff and students.

Dr. B. M. Londhe Director, AIMBA

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